

**DEVI AHILYA VISHWAVIDYALAYA, INDORE
INSTITUTE OF ENGINEERING & TECHNOLOGY**

Ref: IET/2019-20/421

Date: 7/01/2020

Registration Notice: BE, ME, MSc

All the students of BE, ME and MSc are hereby informed that they are required to register by paying fees through MP Online. Students shall be considered '**Registered**' only if he/she is eligible for registration and has completed the below mentioned registration process during;

7 - 15 January 2020

1. All students must ensure that they fulfill eligibility criterion for registration as per norms, failing which their registration shall be treated as null & void.
2. All students must fill and submit online registration form through the MP-Online portal.
3. Pay the required fees through the website of MP-Online.
4. Save a soft copy and obtain a print out of the registration form.
5. **Obtain signature of the class teacher/HOD on the registration form and submit it personally in the student section in M-block up to 20 January 2020.**
6. Candidates obtaining Bank Loan must register online after paying the fees in Admn. Office during mentioned dates;

Students, failing to complete above mentioned process, shall be liable to pay the late fees as mentioned below;

Registration process as mentioned in Step 1 to 5 above	With Late Fees Rs. 250/-
	16 – 20 Jan. 2020

Note:

1. All students paying fees through DD must pay the fees on the name of "**Registrar (Self-Finance) IET-DAVV**", Indore.
2. **BE (PTDC) registration shall be done from Admn. Office, only.**
3. **Read all instructions carefully.**

Sd/- Admn. Officer

Copy to;
All Notice Boards
IET Website

IET-DAVV, On-line REGISTRATION PROGRAMME

Instructions:

- Students are required to take a print out of the registration form, get it signed by class teacher/ HOD's of the concerned class/department and personally submit a copy in the admin. office, within stipulated date.
- All students are advised to keep a soft copy of registration form for future reference.
- Student must ensure that they are eligible for registration for the forthcoming semester as per the below given rules;
 - Student should not carry more than 5 subjects (combining theory and practical) in I yr, II yr or III yr to be promoted to next year.
 - Student cannot be promoted to III year, if he is carrying any subject (combining theory and practical) of I yr. with F or AB grade.
 - Student cannot be promoted to IV year, if he is carrying any subject (combining theory and practical) of II yr. with F or AB grade.
- NRI Candidates, Candidates obtaining Bank Loan and candidates of DAVV employee category must fill registration form online. They will print online filled form & can deposit fee directly.
- All the students are advised to visit the link https://davv.mponline.gov.in/portal/Services/DAVV/UTD_APP/semfee/semfeesubmission.aspx for complaints regarding login or wrong entries etc. Online Portal Fee Rs. 40/- shall be payable by all candidates.
- Students are also advised to complete the formalities of other departments (including library) themselves, as per rules.
- Students of SC/ST category must complete the formalities after seeking clarification from the students section in Admin. Office. They are required to produce latest Income certificate of parent's, Salary certificate/ Form 16 during registration.

Sd/- Admn. Officer