

**DEVI AHILYA VISHWAVIDYALAYA, INDORE
INSTITUTE OF ENGINEERING & TECHNOLOGY**

Ref: IET/2017

Date: 27/12/2017

Registration Notice: BE, ME, MSc

All the students of BE, ME and MSc are hereby informed that they are required to register by paying fees through MP Online. Students shall be considered 'Registered' only if he/she is eligible for registration and has completed the below mentioned registration process during;

01 Jan. - 10 Jan. 2018

1. All students must ensure that they fulfill eligibility criterion for registration as per norms, failing which their registration shall be treated as null & void.
2. All students must fill and submit online registration form through the MP-Online portal.
3. Pay the required fees through the website of MP-Online.
4. Save a soft copy and obtain a print out of the registration form.
5. **Obtain signature of the class teacher/HOD on the registration form and submit it personally in the student section in M-block up to 10th January 2018.**
6. Candidates obtaining Bank Loan must register online after paying the fees in Admn. Office during mentioned dates;

Students, failing to complete above mentioned process, shall be liable to pay the late fees as mentioned below;

Registration process as mentioned in Step 1 to 5 above	With Late Fees Rs. 250/-	With Late Fees Rs. 1000/-
	11-15 Jan. 2018	16-20 Jan. 2018

Note:

1. **All students paying fees through DD must pay the fees on the name of "Registrar (Self-Finance) IET-DAVV", Indore.**
2. **BE (PTDC) registration shall be done from Admn. Office, only.**
3. **Read all instructions carefully.**

Sd/- Admn. Officer

Copy to;
All Notice Boards
IET Website

IET-DAVV, On-line REGISTRATION PROGRAMME

Instructions:

- Students are required to take a print out of the registration form, get it signed by class teacher/ HOD's of the concerned class/department and personally submit a copy in the admin. office, within stipulated date.
- All students are advised to keep a soft copy of registration form for future reference.
- Student must ensure that they are eligible for registration for the forthcoming semester as per the below given rules;
 - Student should not carry more than 5 subjects (combining theory and practical) in I yr, II yr or III yr to be promoted to next year.
 - Student cannot be promoted to III year, if he is carrying any subject (combining theory and practical) of I yr. with F or AB grade.
 - Student cannot be promoted to IV year, if he is carrying any subject (combining theory and practical) of II yr. with F or AB grade.
- NRI Candidates, Candidates obtaining Bank Loan and candidates of DAVV employee category must fill registration form online. They will print online filled form & can deposit fee directly.
- All the students are advised to visit the link https://davv.mponline.gov.in/portal/Services/DAVV/UTD_APP/semfee/semfeesubmission.aspx for complaints regarding login or wrong entries etc. Online Portal Fee Rs. 40/- shall be payable by all candidates.
- Students are also advised to complete the formalities of other departments (including library) themselves, as per rules.
- Students of SC/ST category must complete the formalities after seeking clarification from the students section in Admin. Office. They are required to produce latest Income certificate of parent's, Salary certificate/ Form 16 during registration.
- Hostellers are required to pay Rs. 5500/- towards raised Hostel fees.

Sd/- Admn. Officer