



INSTITUTE OF ENGINEERING & TECHNOLOGY

DEVI AHILYA VISHWAVIDYALAYA,

Khandwa Road, Indore 452 017 (M.P.)

Guidelines for candidates seeking admission in B.E. course

IET welcomes the candidates selected for admission at IET-DAVV. They will have to submit following documents along with self-attested photocopies at the time admission to the Institution. Candidate must produce all original documents for verification at the time of seeking admission.

1. Print of allotment letter from Directorate of Technical Education, Bhopal (MP).
2. Photocopy of Mark-sheet for IIT-JEE Mains exam.
3. Two copies of latest passport size photographs.
4. **Original** Migration certificate. (applicable only for students from CBSE)
5. Photocopy of the Mark-sheet of 10th and 12th exams issued by the Board.
6. **Original** Transfer Certificate issued by the Principal of the Institute last attended.
7. Photocopy of Domicile Certificate (for MP quota candidates).
8. Photocopy of the Certificate of reserved category (SC/ST/OBC).
9. Photocopy of Aadhar card.
10. Documents Verification Slip obtained from the Nodal Centers of DTE (If available).
11. **Original** Gap Certificate (If there is any gap in the studies after schooling, a Court Affidavit explaining the gap, clearly mentioning that the candidate has not taken admission elsewhere.

1. Following fees is payable at the time of admission through DD or any online mode (A/c No. 32113656219, IFSC SBIN0030470, IET branch of SBI, Khandwa Road, Indore) in favor of - **“Registrar Self Finance IET-DAVV”**, payable at Indore:

	I Installment for all General/ ST/ SC/ OBC candidates (At the Time of admission)	II Installment Fees for all General/ ST/ SC/ OBC candidates (Payable in II sem.)	Total Annual Fees (Excluding Exam fees)	TFW candidates
Boys	Rs. 44,000/-	Rs. 38,211/-	Rs. 82,211/-	Rs. 42,211/-
Girls	Rs. 44,000/-	Rs. 37,833/-	Rs. 81,833/-	Rs. 41,833/-

2. Hostel facility is available in the institute premises on first come first serve basis, but presently hostels are not being allotted due to Covid-19 pandemic.
3. Class time table can be checked on IET website.
4. All Eligible Students including SC/ST/OBC candidates will be entitled for all scholarships as per GOI/Govt. of MP Schemes after seeking admission at IET.
5. In case of cancellation of admission before due date only 10% of total fees will be deducted.

***** **Key Contacts** *****

Admin. Officer Dr. Pares Atri - 2368531, 9893593622
Prof. I/c BE I year Dr. Dheeraj Mandloi - 9407894470
Admission Cell Members 8889786191, 8109091485, 9685257750, 9977820281

Note: 1. Call only during 9AM-7PM, if something is not clear through above guideline.
2. Please do not ask irrelevant questions. 3. You are requested to cooperate and maintain all norms related to Covid-19, while reporting in the Institute.



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Guidelines after seeking admission

Dear Engineer Enthusiast:

Welcome to IET. Thanks for taking admission at this Institute and choosing a bright career. I hope you will spend golden period of your life here at IET. This Institute believes in providing a great deal of technical knowledge so that you excel in all domains of your life and make your parent's proud.

Following are few important points to begin with:

1. Theory/ Practical classes are likely to begin w.e.f. second week of Nov. 2021. (Final decision will be as per the guidelines of the State Govt.)
2. Attend an Invocation talk as per the schedule. Your parent(s) may also attend.
3. Make a visit of IET campus and DAVV Campus as per your convenience. Get acquainted with academic blocks, libraries and other places.
4. Please do visit <https://www.ietdavv.edu.in> regularly for updates regarding Academic calendar, Class Time table, Syllabus, University Enrollment schedule, Exam registration, Exam schedule and Registration to next semesters as and when notified.
5. Institute will provide all support in regard to claim of State Govt. scholarships and scholarships through National Scholarship portal.
6. Institute also provides all kinds of certificates regarding Bank loan, availing concession for city transport, bonafide certificate and MOI etc.
7. Students may avail Library facilities after getting library card.
8. In campus Hostel facility for Boys and Girls is available, however allotment will be done in accordance with the guidelines of the state govt.
9. IET is University Teaching department, hence all facilities like IT center, Auditorium, Sports Facilities, Central Library, Health Center of Devi Ahilya Vishwavidyalaya, Indore are available to its students.
10. It is advised to be in regular contact with Prof. I/C BE I year, respective class coordinators and class representatives regarding updates on class/practical schedules, seminars/ webinars, workshops, and many other events being regularly organized at the institute.
11. Feel comfortable at IET and make good contacts with teachers/ mentors in a period of a week or so. Do not fear and hesitate in reaching to The Director, Administrative Officer and HODs for your queries and curiosities. Have a great time ahead.

Sd/- Director